

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 7, 2017**

The South Middleton Board of School Directors met on August 7, 2017, in the Board Room of the Iron Forge Elementary School for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear
Mr. Michael Berk
Mrs. Stacey Knavel
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie

Mr. Christopher Morgan - Absent
Mr. Randy Varner
Mr. Robert Winters
Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent
David Bitner, Asst. Prin. – YBMS
Connie Connolly, Dir. Spec. Ed.
Patrick Dieter, Athletic Dir. - Absent
Joel Hain, Prin. – BSHS - Absent
Trisha Reed, Principal – IFEC
Nicole Weber, Asst. Bus. Mgr.
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.
David Boley, Principal – Rice - Absent
Mark Correll, Asst. Prin. – BSHS - Absent
Andrew Glantz - Direct. Buildings/Grs
Chris Monasmith, Network Admin.
Kim Spisak, Asst. Prin. – Rice - Absent
Dr. Jesse White, Prin. – YBMS - Absent

Student Representatives

Elaina M. Clancy - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

Dr. Moyer recognized Stock & Leader for the firm’s generous donation of \$400 to the Bubbler Foundation in honor of Dr. Moyer. The donation will be donated specifically toward the education fund.

CITIZENS PARTICIPATION

Mr. Dean Clepper, Mrs. Elizabeth Knouse, Mr. Bill Hartman, and Mr. Steve Metzger, residents of South Middleton School District, addressed the Board on the topic of a superintendent search and contracting with Templeton Advantage to conduct the search.

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the minutes from the following meeting:

-6/19/17 – Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Check Register

The Board approved payment of General Fund bills represented by checks #55336 to #55469 in the amount of \$1,032,614.53; payroll represented by PYRL0616, PYRL0630, PYRL0714, and 00PY0727 in the amount of \$3,274,376.90; direct deposits represented by D0050121 to D0050126 in the amount of \$1,775.69 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15615 to #15626 in the amount of \$19,714.55 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #07029 to #07035 in the amount of \$112,346.43 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20248 to #20254 in the amount of \$4,186.64 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #208 to #221 in the amount of \$457,733.36

The Board approved payment of Trust Fund bills represented by checks #15627 to #15629 in the amount of \$3000.

The motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Absent
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

6 – Yes, 0 – No, 1 – Abstention, 2 – Absent

REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES

Dr. Moyer reminded everyone about two dates: Opening Day In-Service on Tuesday, August 22, 2017 and August 27, 2017 – 2:00 PM – Dedication Ceremony for Iron Forge. He also thanked everyone for their support during his four-year tenure at SMSD, and commented on how much he enjoyed the administrative team, staff, students and community.

Dr. Mancuso acknowledged and thanked the school district where he attended high school for a recent visit he made at an elementary school and with Principal, Jeffrey Snyder, where he visited a class space regarding integrating technology into the lower grades. He also reported on making a recent connection with Pinnacle Health at a Carlisle mixer to work their representatives regarding the transition of Carlisle Regional to Pinnacle. New teachers will have new teacher induction, starting on August 14, 2017.

Mr. Ulmer reported on transportation for the upcoming school year, the local audit, and new hires for the business office.

NOTICES AND COMMUNICATIONS – None

BOARD COMMITTEE REPORTS

FACILITIES COMMITTEE REPORT

Mr. Merlie reported that the Facilities Committee met earlier this evening. The committee reviewed the following items: IFES renovation update, Rice renovation update, preparations for the start of school, department staffing, and agreements.

FINANCE COMMITTEE REPORT

Mr. Berk reported that the Finance Committee met earlier this evening, and a presentation was made by Municipal Revenue Services regarding the collection of delinquent taxes.

TOPIC OF DISCUSSION – None

NEW BUSINESS

Approval of Agenda

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the agenda of August 7, 2017, with all corrections as indicated, and with the addendum of item m, extending the current contract of Dr. Alan Moyer, Superintendent, through August 18, 2017. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approved, with regret, the resignation for the purpose of retirement, of Dr. Alan E. Moyer, from the position of Superintendent of Schools, effective August 18, 2017. **The motion passed unanimously.**

Mr. Merlie made a motion, that the Board approves the following in a block motion of items b through m, with the exclusion of item l. The motion failed to receive a second.

Retirement - Professional

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves, with regret, the resignation for the purpose of retirement of Laurie G. Kitzmiller, from the position of Art teacher at YBMS, effective July 17, 2017.

The motion passed unanimously.

Mr. Winters made a motion, seconded by Mr. Varner, that the Board approve items c through m, with the exception of item L be voted on separately.

Retirement - Classified

The Board approved, with regret, the resignation for the purpose of retirement of William Brown, from the position of custodian, effective August 4, 2017.

Resignations - Professional

The Board approved the following resignations, with regret:

- Trisha Ceperich - Fourth Grade Teacher - Iron Forge Elementary School, Effective July 27, 2017
- Matthew Flohr - Third Grade Teacher - W.G. Rice Elementary School, Effective July 5, 2017
- Karen Trybulski - Mathematics Teacher - Boiling Springs High School, Effective July 24, 2017
- Denise Hall - French Teacher - Yellow Breeches Middle School, Effective August 2, 2017
- Kirsten Firestine - Kindergarten Teacher, Effective July 31, 2017
- Stephanie Beverly - Fourth Grade Teacher, Effective 8/2/17

Resignation - Classified

The Board approved, with regret, the resignation of Lisa Degregorio, from the position of accounts payable, effective July 17, 2017.

Military Leave - Lindsay Frisbie

The Board approved the military leave of absence of Lindsay B. Frisbie, from the position of Boiling Springs High School Family & Consumer Science teacher from August 21, 2017 through September 15, 2017.

Employment - Professional - Short-Term Substitute

The Board approved the employment of the following short-term professional substitute:

Name: Laurie S. Gray, 73 Yeager Dr., Shippensburg, PA

Position: Special Education Teacher - YBMS - (replacing Christine Bozart) - From 8/21/17 - 9/15/17

Salary: \$48,111 - Master's Degree, Step 1 (pro-rated)

Employment - Professional

The Board approved the employment of the following professional personnel:

Name: Dwayne N. Lawrence, 17 W. Springville Rd., Boiling Springs, PA

Position: Full-Time Special Education Teacher - BSHS (Replacing Pat High)

Starting Date: August 14, 2017

Salary: \$61,581 - Masters, Step 17+30

Employment - Extra Duty - Coaches

The Board approved the employment of the following extra duty, athletic coaches.

Transportation Routes & Bus Stops for 2017-2018

The Board approved the transportation routes and bus stops for the 2017-2018 school year, and authorizes the Superintendent and the Business Manager to make necessary changes to these routes and bus stops during the school year.

School Bus Drivers & Vehicles - 2017-2018

The Board approved the list of school buses and school bus drivers for the 2017-2018 school year.

Addendum to Employment Agreement

The Board authorized the Board President to sign the Addendum to the Employment Agreement with Dr. Moyer, extending his contract through the effective date of his resignation on August 18, 2017.

The motion passed unanimously.

Templeton Advantage

Mr. Bear made a motion, seconded by Mr. Varner, that the Board authorizes the Board President to enter into a contract with Templeton Advantage for the purpose of conducting an executive search for the position of Superintendent of Schools at a cost not-to-exceed \$11,750.

On a roll call vote, the motion passed as follows:

The motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz -Absent
Mr. Thomas Merlie - No

Mr. Christopher Morgan - Absent
Mr. Randy Varner - Yes
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

6– Yes, 1 – No, 0 – Abstention, 2 – Absent

Mr. Berk, President, read a prepared statement thanking Dr. Moyer for his time and service to the District over the past four years. Mr. Berk thanked him for his commitment to the school district and the community. The Board plans to conduct an expedited search for a new superintendent and in the interim, an acting superintendent will be appointed at the August 21, 2017, meeting. The Board also thanked Dr. Mancuso for his work and continues to support him in his work. The Board welcomes in the input of all community members, and those that have spoken tonight and prior to tonight about the superintendent search.

Planning/Discussion: Regular Board Meeting: August 21, 2017

The following items were discussed and reviewed for the upcoming Regular Board meeting on August 21, 2017.

- a. PSBA 2017 Delegate Assembly
- b. Student Representative to the Board - Nicholas J. O'Brien
- c. Boyer & Ritter - Fiscal Year-End June 30, 2017 - Single Audit
- d. NHS Contract for the 2017-2018 School Year
- e. State & Local Government Single Schedule Operating Lease Agreement - Hewlett-Packard Financial Services Company
- f. Apple Financial Services - \$1 Purchase Option
- g. MH.IDD Agreement
- h. Mission One Educational Staffing Services Agreement
- i. School Physician Services Agreement for the 2017-2018 School Year - Dr. Chad Jumper
- j. Policies
- k. Non-Public Title 1 Services
- l. Unique Source Contract

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m. Maintenance Agreements for 2017-2018

n. Personnel

Employment:

-Mentor Teachers

-Extra Duty - Coaches/Part-Time Crossing Guards

-Extra Duty - Department Chairs/Team Leaders - Changes due to resignations

-Professional Staff - New Teacher Hires

-Classified Staff - District Office Secretary, Full-Time Aide - Rice

Accounts Payable - Rachel Strayer, \$17.50/hr., 12 Months/251days/37.5 hr./week - Effective 8/8/17 (Replacing Lisa DeGregorio)

-Crossing Guards/School Police for 2017-2018

Classified: Resignation

District Office Secretary - Melissa J. Miller

Job Descriptions:

-Job Description Approvals: Assistant Elementary Principal/Associate Director of Special Education & Cyber School Monitor

-Salary Changes due to revised job description

CITIZENS PARTICIPATION

Mr. Knouse spoke about the recent resignations or retirements of staff members and concerned about the direction of the district.

Mrs. Knouse spoke about the Mission One Staffing agreement.

Mr. Metzger spoke about the costs involved in a superintendent search and the hiring of an interim Superintendent.

ADVISORY COMMITTEE REPORT

Cumberland-Perry Vocational Technical School – Mr. Winters

No Report

PSBA Legislative Report – Mr. Berk

No Report

South Middleton Township – Mr. Varner

-No Report

South Middleton Parks & Recreation – Mr. Morgan

-No Report

ANNOUNCEMENTS & INFORMATION ITEMS

FOR THE RECORD

Mr. Berk announced that the Board met in Executive Session on July 20 and August 2, 2017. The Board will also meet in Executive Session following the adjournment of this meeting for a personnel matter.

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mr. Varner, to adjourn the regular meeting at 8:14 p.m.
The motion passed unanimously.

Respectfully Submitted,

Matthew Ulmer
Board Secretary